

**ITEM 4B**

**MINUTES**

The Directors of the **North City West School Facilities Financing Authority** and Community Facilities District Nos. 1, 2 and 3 of the North City West School Facilities Financing Authority held a **Regular Meeting** on **June 8, 2017** at Solana Beach School District Offices, 309 North Rios Avenue, Solana Beach, CA, 92075. (The letters "NCW" will be used in place of North City West School Facilities Financing Authority and the letters "CFD" will be used in place of Community Facilities District Nos. 1, 2 & 3).

**1. CALL TO ORDER**

The meeting was called to order by Chairperson Dill at 2:30 p.m.

**ROLL CALL**

Directors: Eric Dill, Board Chairperson, San Dieguito Union High School District  
Terry Decker, Solana Beach School District  
Holly McClurg, Alternate Director, Del Mar Union School District

**Quorum Achieved**

Other Personnel, Member Districts:

John Addleman, Alternate Director -San Dieguito Union High School District  
Lisa Davis, Alternate Director-Solana Beach School District  
Caroline Brown, Solana Beach School District  
Cathy Birks, Del Mar Union School District

Administration:

Mark Risco, Secretary & Executive Director, Willdan Financial Services  
Gladys Medina, Willdan Financial Services  
Bob Quaid, Willdan Financial Services

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF AGENDA**

Moved by Director Decker, seconded by Director McClurg to approve the June 8, 2017 agenda  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0

**4. APPROVAL OF MINUTES**

- A. Moved by Director Decker, seconded by Director McClurg to approve the minutes for the 1-10-17 Special Meeting minutes as amended.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
- B. Moved by Director Decker, seconded by Director McClurg to approve the minutes for the 3-14-17 Regular Meeting draft minutes.

**5. PUBLIC COMMENT**

There were no comments from the public.

## 6. FINANCIAL REPORTS

- Authority is solid financially.
- No Building Permits have been pulled for FY 2016-17.

## 7. EXECUTIVE DIRECTOR'S REPORT

- Kilroy Mitigation balance is received - subsequent action item to create a fund to place money.
- Carmel Valley Middle School Expansion Project – First reimbursement request has been received from San Dieguito Union High School District.
- There were very low delinquencies; CFD 1 and CFD 2 is around 1-2%. Delinquencies are typically reduced near end of June.
- Acceptance by City of San Diego for the NCWSFFA FY 2016-17 Master Plan has been pushed to the July or August agenda. Willdan will continue to follow up on dates and report back.

## 8. ACTION ITEMS

- A. Motion by Director McClurg, seconded by Director Decker to approve proposed budget adjustments for FY 2016-17.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
- B. Motion by Director Decker, seconded by Director McClurg to approve North City West JPA administrative budget for FY 2017-18.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
- C. Election of North City West JPA Board Officers for FY 2017-18
- 1) Move by Director Decker, second by Director McClurg to elect Eric Dill as Chairperson of the North City West School Facilities Financing Authority for FY 2017-18.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
  - 2) Moved by Director Dill, second by Director McClurg to elect Terry Decker as Vice-Chairperson of the North City West School Facilities Financing Authority for FY 2017-18.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
  - 3) Move by Director McClurg, second by Director Decker to elect Mark Risco as Secretary of the North City West School Facilities Financing Authority for FY 2017-18.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
- D. Motion by Director McClurg, seconded by Director Decker to approve dates and times for Regular North City West JPA Board Meetings for FY 2017-18 as follows:  
September 14, 2017      December 14, 2017  
March 8, 2018              June 14, 2018  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
- E. Motion by Director Decker, seconded by Director McClurg to approve Annual Special Tax levy for CFD No. 1 Special Taxes for FY 2017-18.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0
- F. Motion by Director McClurg, seconded by Director Decker to approve Annual Special Tax levy for CFD No. 2 Special Taxes for FY 2017-18.  
Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0

G. Motion by Director Decker, seconded by Director McClurg to approve the Ratification of Mitigation Agreement & Limited Release.

**Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0**

H. Motion by Director Decker, seconded by Director McClurg to approve Resolution 2017-01 to establish a restricted fund known as the One Paseo Fund with San Diego County Auditor and Treasurer.

**Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0**

I. Motion by Director Decker, seconded by Director McClurg to approve Resolution 2017-02 to establish a restricted fund known as the Community Facilities District No. 3 Fund with San Diego County Auditor and Treasurer.

**Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0**

## 9. DISCUSSION ITEMS

- Willdan Financial Services will follow up with Best Best & Krieger regarding the opinion letter from to Wendy Wiles of Bowie, Arneson, Wiles & Giannone addressing the Ocean Air overrun amount due Del Mar Union School District. The issue of overruns will be further discussed at next Regular Board Meeting in September.

## 11. ADJOURNMENT OF MEETING

Moved by Director Decker, seconded by Director McClurg to adjourn meeting.

**Ayes: Dill, McClurg, Decker. Motion Carried: 3:0:0.**

Chairperson Dill adjourned the meeting at 2:47 P.M.

The next regular Board Meeting will be on September 14, 2017 at the Solana Beach District Office. The District Office is located at 309 North Rios Avenue, Solana Beach, CA. 92075.

Approved by Board at September 14, 2017 Board meeting by vote: 2:0:1

Board Secretary



Date

9/18/17